

Agenda Item # 14.E.



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
 Phone (916) 263-7800 Fax (916) 263-7859 | Web www.bvnpt.ca.gov



DATE: September 1, 2010

TO: Board Members

FROM: Pam Hinckley, RN, MSN
 Nursing Education Consultant

SUBJECT: Computer Institute of Technology Vocational Nursing Program –
 Re- Consideration of Application for Accreditation
 (Director: Marie Magpantay, North Hollywood, Los Angeles County, Private)

On May 20, 2010, the Board considered the application of the Computer Institute of Technology, North Hollywood, Vocational Nursing Program. The Board deferred action on the program's application to the September 16, 2010, Board Meeting to allow the program to respond to violations identified during the March 31, 2010 unannounced program visit.

As reported, the unannounced inspection of the program was prompted by a rapid turnover of program directors and prolonged periods during which there was no director for the vocational nursing program. Additionally, the director had reported a lack of access to critical program reports, materials, students, and faculty.

The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. Based on the visit, five (5) violations were identified.

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING:		VIOLATIONS	
		YES	NO
2526(a)	Procedure for Accreditation	X	
2527.	Reports	X	
2529.	Faculty Qualifications	X	
2530.	General Requirements		
	(a) Resources	X	
	(b) Faculty Meetings		X
	(c) Clinical Faculty		X
	(d) Teacher Assistant		X

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING:		VIOLATIONS	
		YES	NO
(e) Lesson Plan			X
(f) Instructional Plan			X
(g) 12th Grade Completion			X
(h) Attendance Policy			X
(i) Remediation			X
(j) Posting of Required Information			X
(k) Prior Board Approval to Increase Enrollment			X
(l) Maintenance of Minimum Pass Rate			X
2532. Curriculum Hours			X
2533. Curriculum Content			X
2534. Clinical Experience		X	
2534.1 Clinical Preceptorships			X
2535. Credit for Previous Education and Experience			X

History of Prior Board Actions

- On April 12, 2007, prior to Board approval, the school administrator was asked to cease and desist advertising the existence of the Computer Institute of Technology Vocational Nursing program in a career magazine (see Attachment A).
- On May 14, 2008, the Executive Officer approved Computer Institute of Technology, North Hollywood, to begin a vocational nursing program with an initial class of 30 students on May 19, 2008 only, with a projected graduation date of August 10, 2009; and approved the program curriculum for 1560 hours, including 600 theory and 960 clinical hours.
- On June 3, 2009, the assigned consultant forwarded correspondence to the approved director, Lovely Israel, relative to the initial program accreditation. The director was requested to complete and return the Program Records Survey and required curricular materials by July 15, 2009.

The director responded per electronic correspondence that she had resigned from the program effective March 17, 2009.

- On June 4, 2009, the assigned consultant forwarded to the owner a Notice of Violation per U. S. certified and regular mail relative to noncompliance with California Code of Regulations Section 2529 (b). The owner was requested to provide information relative to program administration and the suspension of classes by June 12, 2009.

- On August 10, 2009, a new director application was submitted by the owner. Approval was denied due to the applicant's failure to meet requirements specified in California Code of Regulations Section 2529 (c) (1).
- **On October 20, 2009, a new director (Beverly Verancy Poitier) was approved.** The assigned consultant forwarded the Self - Directed New Director Orientation.
- On November 12, 2009, the director forwarded electronic correspondence to the assigned consultant verifying completion of the orientation and evaluation of enrolled students.
- On January 15, 2010, the director forwarded electronic correspondence to the assigned consultant relative to the status of enrolled students. The director stated the students were in "review and will be until the middle of February."
- **On March 4, 2010 the director (Ms. Poitier) notified the Board that she was no longer employed by the program, effective February 28, 2010.**
- On March 31, 2010, Board representatives made an unannounced site visit.
- **On April 8, 2010, a new director (Marie Magpantay) was approved.**
- On May 10, 2010, the Board's representative requested theory and clinical schedules to include specific dates, times, specific content and instructor assigned.
- On May 12, 2010, the Board's representative received the requested documents.
- On May 20, 2010, the Board deferred action on the program's application for accreditation to the September 16, 2010, Board meeting allowing time for the program to review the Board representative's report. The program's application for initial accreditation was scheduled for presentation at the September 16, 2010 Board meeting.
- On June 11, 2010, the program submitted correspondence to the Board's representative related to the cited violations. The violations and the wording utilized by the Board's representative were cited verbatim.
- On June 22, 2010, the assigned consultant mailed, per certified and regular mail, a list of the programs violations identified during the March 31, 2010 onsite visit. The director was requested to submit specific program materials to address each violation prior to July 15, 2010.
- On July 16, 2010, the Board received the requested program information.

Enrollment

The following table represents current student enrollment based on the initial class start and completion information provided by the program. The table indicates a **maximum enrollment of 29 students** for the period May 19, 2008 through August 10, 2009.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
05/08		30	29	29
	08/09 (05/08 Class)		- 29	29 – 29 = 0

Licensing Examination Statistics

Based on information provided by the owner at the time of the visit, the initial class graduated August 10, 2009. To date, no licensure examination data has been reported by Pearson VUE and published by the National Council of State Boards of Nursing.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board-approved faculty is six (6), including the program director. Of the total faculty, five (5) are approved to teach in the clinical area.

Based on a maximum enrollment of 29 students, two (2) instructors are needed. Therefore, the number of approved faculty is adequate for the enrolled student population.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught."

Board records substantiate approval of sufficient clinical facilities to afford the number, type, and variety of clients consistent with competency-based objectives and theory included in the instructional plan. This information was verified by the consultant.

Other Considerations

On June 3, 2009, the assigned consultant forwarded correspondence to the approved director, Lovely Israel, relative to initial program accreditation. The director was requested to complete and return the Program Records Survey and required curricular materials by July 15, 2009. Ms. Israel responded per email that she had resigned from the program, effective March 17, 2009.

As noted previously, on June 4, 2009, the assigned consultant forwarded correspondence to Rene' Aguero, owner, per United States certified and regular mail. The correspondence expressed the Board's concerns relative to the following issues:

1. The program's non-compliance with the California Code of Regulations regarding program administration.
2. The currently enrolled students are not receiving instruction necessary to pass the licensure examination and practice safely and competently.

Mr. Aguero was advised that the program's non-compliance may jeopardize the Board's issuance of initial accreditation. The consultant recommended suspension of classes until a director is hired and approved by the Board. Mr. Aguero was requested to notify the Board by June 12, 2009, relative to his plans for program administration and intentions relative to suspension of classes. (See Attachment B) The requested information was not received.

On August 10, 2009, the consultant forwarded correspondence denying the program's request for approval of a new director. Based upon submitted information, the program failed to substantiate that the applicant met qualifications specified in California Code of Regulations, section 2529(c) (1). (See Attachment C)

On October 20, 2009, the consultant forwarded electronic correspondence to the owner specifying the approval of Beverly Verancy Poitier as new program director. The owner was requested to provide an email address and telephone number for the new director for dissemination of critical information relative to regulatory requirements for program administration and curricular instruction. Upon receipt, the Board's Self – Directed New Director Orientation, critical documents, and materials were forwarded to the director. On November 12, 2009, the director confirmed completion of the orientation and evaluation of enrolled students.

On January 15, 2010, the director, Ms. Poitier, forwarded electronic correspondence to the assigned consultant relative to the status of enrolled students (see Attachment D). The director stated the students were in "review and will be until the middle of February"

On March 4, 2010, Ms. Poitier notified the assigned consultant that "I am no longer employed as program director at CIT nursing college", effective February 28, 2010 (see Attachment E). Subsequently, the director reported orally that she had been hired to administer the program only 50 percent of the time. Additionally, she reported classes continued; however, her access to student records, including grades, evaluations, communication with the instructors and other critical program documents was denied by the owner. This information was confirmed in Ms. Poitier's electronic correspondence dated April 28, 2010 (see Attachment F).

In response to the foregoing areas of concern, an unannounced visit was conducted to the program on March 31, 2010. Upon arrival, Mr. Aguero, the owner was not on site. Board representatives contacted the owner by telephone. When asked if any vocational nursing students were currently in the program, Mr. Aguero answered "no". The representative also asked if he had suspended classes when the Board suggested he do so in its June 4, 2009 letter. Mr. Aguero responded that he had not suspended classes.

Board representatives informed the owner of serious concerns relative to the continuation of the program without active administration by an approved director and the quality of academic instruction. The consultant requested to see program administration documents, videos and/or DVD's, the library and other required program resources. The secretary informed Board representatives that the requested materials were locked in Mr. Aguero's office and inaccessible. Five (5) violations were identified.

As noted previously, a report relative to the program's application for accreditation was presented at the May 20, 2010 Board meeting. Findings of the survey visit were presented. The Board - approved program director was not in attendance. The program was represented by the owner. The owner represented that he had not been provided a copy of the report and allowed to submit information relative to each violation. In addition, he stated that 29 students had completed the program. The Board deferred action on the program's application to the September 16, 2010 Board meeting to allow the program to respond to each violation. (See Attachment G)

On June 11, 2010, the program submitted correspondence to the Board's representative related to the violations cited at the May 20, 2010 Board meeting. The violations and the wording utilized by the Board's representative were cited verbatim (see Attachment H). It is important to note that at the May 20, 2010, Board meeting, Mr. Aguero denied receipt of the report listing the violations prior to the meeting.

On June 22, 2010, the Board's representative mailed, per certified and regular mail, a list of the program's violations presented at the May 20, 2010 Board meeting and requested specific program materials be submitted prior to July 15, 2010 (see Attachment I).

On July 16, 2010, the Board received correspondence from the director relative to the program's response to the identified violations. Additionally, the director submitted a 13" X 18" X 9" box of documents. (See Attachment J)

The following violations were observed during the March 31, 2010, visit and identified from documents submitted subsequent to the visit. Responses as provided by the program follow.

Section 2526 (a) (7) of the Vocational Nursing Rules and Regulations states,

"The institution shall apply to the Board for accreditation. Written documentation shall be prepared by the director and shall include:

...

(7) Instructional plan

Violation #1: The program failed to present instruction consistent with the approved instructional plan. On March 31, 2010, the owner informed Board representatives that the enrolled class graduated in August 2009. According to the approved instructional plan, the curriculum consists of 60 weeks of theory and clinical instruction. Week 60 of the approved instructional plan specifies that all theory hours (10) and clinical hours (16) were allocated to NCLEX review.

Correspondence from the program director, Ms. Poitier, confirmed students' were receiving academic instruction (review) on November

12, 2009, January 15, 2010, and would be completed in February 2010.

Correction #1: This violation has **not** been **corrected**. The approved instructional plan specified August 10, 2009 as the date instruction concluded. Documentation received from the program director on July 16, 2010, states that students were attending clinical rotations on February 19, 2010. Additionally, the director stated that she “directed the program to re – start classes on July 12, 2010 and to follow the Board approved curriculum starting at Week 58 finishing with Week 60 on August 1, 2010.”

Given the foregoing, the submitted information substantiates the program’s failure to present instruction consistent with the approved instructional plan.

Section 2527 (b) of the Vocational Nursing Rules and Regulations states,

“A school shall report to the board within ten days of the termination of a faculty member.”

Violation #2: The program did not notify the Board within ten (10) days of the termination of a faculty member as required by existing regulations. On June 3, 2009, the program director of record, Ms. Israel, informed the Board that she had resigned, effective March 17, 2009. Between March 17, 2009 and June 3, 2009, the program failed to notify the Board of the resignation of the director. A new director, Ms. Poitier, was approved October 20, 2009. On March 4, 2010 the new director notified the Board that she was no longer employed by the school, effective February 28, 2010. The program again failed to submit the required notification.

Correction #2: This violation has **not** been **corrected**. Documentation received from the director on July 16, 2010, stated, “The school felt that the program director had reported the resignation and that was sufficient for the BVNPT.” (See Attachment J)

Additionally, the director reported that a new procedure titled “Termination of Faculty Member – Procedure to Report Termination of Faculty Member, would be implemented. As specified therein, “Computer Institute of Technology instructs the staff of the school that in compliance with the Vocational Nursing Practice with rules and regulation Section 2527b: Computer Institute of Technology will report to the board within ten days of the termination of a faculty member...The letter notifying the Board will be submitted and signed by the Program Director and/or the School Administrator.”

Section 2529 (b) of the Vocational Nursing Rules and Regulations states,

“Each vocational program shall have one faculty member, designated as director who meets the requirements of subsection (c) (1) herein, who shall actively administer the program.”

Violation #3: As noted previously, the program was without a director from March 17, 2009 through October 19, 2009. On June 3, 2009, the director of record, Lovely Israel, notified the Board she had resigned effective March 17, 2009. A new director, Ms. Poitier, was approved October 20, 2009. On March 31st, the owner, Rene' Aguero, confirmed to Board representatives that classes continued from March 17, 2009 through October 19, 2009. As such, minimally seven (7) months of instruction were provided without the program administration required by existing regulations.

Correction #3: This violation has **not** been **corrected**. On July 16, 2010, the Board received correspondence from the director confirming that instruction was provided for enrolled students for approximately seven (7) months without a program director. The director reported a new procedure titled, “Procedure to Operate Program When the Director Resigns.” Included therein, “the school will also stop instruction until a new director is approved.” (See Attachment J)

The director reported, “The school is pursuing to get an assistant director approved in case the current director is terminated.”

Section 2530 (a) of the Vocational Nursing Rules and Regulations states,

“The program shall have sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory, and equipment to achieve the program’s objectives.”

Violation #4: A tour of the school classroom and skills and computer laboratories revealed minimal supplies. Additionally, the classroom and skills laboratory were unclean. Linen and materials were soiled and stacked haphazardly in the cupboard. A small computer lab was observed that had a maximum capacity of 5 students. Some of the computers were broken and inoperable.

The skills laboratory was dimly lit and in disarray. The laboratory contained two beds, one of which appeared to be in pieces. Supplies and materials were not observed that would allow vocational nursing students to demonstrate competence and proficiency in the performance of basic, intermediate, and advanced nursing skills.

Correction #4: This violation has **not** been **corrected**. On July 16, 2010, the director submitted pictures to represent the current condition of classrooms, computer laboratory, and skills laboratory. However, as provided, the documents and pictures do not verify specific contents of the skills laboratory or the function of required equipment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states,

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught...”

Violation #5: Board records substantiate approval of sufficient clinical sites consistent with statutory and regulatory requirements. The following facilities were approved:

1. Consultorio Medico Latino Clinic:
2. Monterey Park Hospital:
3. Golden State Colonial Convalescent:
4. San Fernando Hospital.

Consultorio Medico Latino Clinic offered clinical experience in Obstetrical and Pediatric Nursing. Monterey Park Hospital offered Obstetrical Nursing only (see Attachment K).

The approved instructional plan specifies that each student was to receive 40 hours of clinical instruction in Obstetrical Nursing and 40 hours in Pediatric Nursing, a combined total of 80 hours. The clinical rotation schedule provided by the new director, Marie Magpantay, specifies that the students were assigned to Consultorio Medico Latino Clinic for 5 days from 8:00 A.M. to 4:00 P.M. Allowing 1 hour for lunch each day, the maximum instruction that could have been provided for Obstetrical and Pediatric Nursing, was seven (7) hours per day. Therefore for five (5) days, the maximum instruction students could have received in Obstetrical and Pediatric Nursing was 35 hours. Monterey Park Hospital was not used.

In summary, as presented on the program's clinical rotation calendar, students received 35 hours of Obstetrical and Pediatric Nursing clinical instruction **combined**. As such, students received 45 hours less than the number of hours required in the approved curriculum.

Although not cited as a violation, it is noted that the Board approved instructional plan contained an error that would have to be corrected should the program continue.

Correction #5: This violation has **not** been **corrected**. On July 16, 2010, the current director submitted documentation verifying the completion of clinical hours in Obstetrics and Pediatrics for each student. As presented therein, each student completed 84 **total** clinical hours at Consultorio Medico Latino Clinic from November 2009 through February 2010. A facility stamp is affixed to documentation for each student.

The submitted information does not confirm students' completion of the 40 hours of clinical instruction in Obstetrical Nursing and the 40 hours in Pediatric Nursing listed in the approved instructional plan. However, it is noted that documentation submitted relative to this violation substantiates Violation #1.

Recommendation:

1. Deny accreditation of the Computer Institute of Technology, North Hollywood, Vocational Nursing Program.
2. Remove the program from the Board's *List of Approved Programs*.

Rationale: The program is not in compliance with Article 5 of the Vocational Nursing Rules and Regulations or section 2882 of the Business and Professions Code. Most significantly, the program continued to operate in the absence of an approved director for a seven (7) month period, continuing classes even after notification by the Board that it should stop classes until a Board – approved director was in place. This lack of oversight has severely jeopardized the students' education and eligibility for the licensure examination.

Further, Computer Institute of Technology has failed to demonstrate a good faith effort to provide the Board – approved learning experience for the students enrolled in the initial class. The school failed to provide adequate space or resources for the students.

While it is noted that the program provided a response to each violation, those responses were insufficient to correct Violations 1, 2, 3, 4, and 5, for reasons previously stated. The program has not shown a good faith effort to provide the Board – approved learning experience for the enrolled students. Further, the program has failed to demonstrate an ongoing intent to follow the Board's rules and regulations.

If the Board adopts the recommendations, the following options are available for these students.

1. Students may apply for admission to other programs, requesting transfer credit for previously completed theory and clinical instruction.
2. Students with prior paid work experience may apply for vocational nurse licensure based on equivalent education and experience.

Attachment A: Board's correspondence dated April 12, 2007.

Attachment B: Board's correspondence dated June 4, 2009.

Attachment C: Board electronic correspondence dated August 10, 2009.

Attachment D: Program electronic correspondence dated January 15, 2010.

Attachment E: Program electronic correspondence dated March 4, 2010.

Attachment F: Program electronic correspondence dated April 28, 2010.

Attachment G: Partial transcript from the May 20, 2010 Board meeting.

Attachment H: Program correspondence dated June 11, 2010.

Attachment I: Board's correspondence dated June 22, 2010.

Attachment J: Program correspondence dated July 8, 2010, and received July 16, 2010.

Attachment K: Summary of Program's Approved Clinical Facilities.

BOARD OF VOCATIONAL NURSING
AND PSYCHIATRIC TECHNICIANS

2535 CAPITOL OAKS DRIVE, SUITE 205
SACRAMENTO, CALIFORNIA 95833-2945
TELEPHONE (916) 263-7800; FAX (916) 263-7859
INTERNET ADDRESS: <http://www.bvnpt.ca.gov>



April 12, 2007

Cynthia Villa, Director
Computer Institute of Technology
11631 Victory Blvd. suite 205
North Hollywood, CA 91606

Dear Mr. Agüero:

Pursuant to our telephone conversation on Tuesday, April 10, 2007, this correspondence serves as documentation of that discussion. On Tuesday, April 10, 2007, the Board of Vocational Nursing and Psychiatric Technicians received information that your program was allegedly advertising for a LVN program in a type of career magazine. It is alleged that entrance exams are being administered to persons interested in attending your "LVN" program. Allegedly, April 23, 2007, was given as a start date for the "LVN" program.

Please accept this documentation as written notice that your program is in a "Proposed" status with the Board and to date a director has not as yet been approved.

Advertising for a Licensed Vocational Nursing Program and offering an entrance exam are misleading to prospective students.

Section 2526 (b) of the Vocational Nursing Rules and Regulations states in part:

"an institution may commence a new vocational nursing program upon Board approval".

Computer Institute of Technology has not been approved to start a vocational nursing (VN) program.

Therefore, your advertisement must be revised immediately to clarify that "Computer Institute of Technology is NOT approved by the Board to offer a vocational nursing program. Please submit documentation that a revision has been made as soon as possible.

Accordingly, effective immediately, the Board requests Computer Institute of Technology to cease making false and/or misleading statements relative to a Board-approved or accredited vocational nursing program.

If further clarification is needed please contact me at (916) 263-7842.

Sincerely,

DEBORAH deBECHEVET, RN, MSN
Nursing Education Consultant
deB



STATE AND CONSUMER SERVICE AGENCY • ARNOLD SCHWARZENEGGER GOVERNOR
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**CERTIFIED MAIL**

June 4, 2009

Rene' Aguero
Computer Institute of Technology
11631 Victory Boulevard, Suite 205
North Hollywood, CA 91606

**Subject: Vocational Nursing Program
Status; Notice of Violation**

Dear Mr. Aguero:

The Board of Vocational Nursing and Psychiatric Technicians (Board) recently received new information regarding the Computer Institute of Technology Vocational Nursing Program. Specifically, the Board has been informed that the program director resigned effective April 2009. Since the program has not sought approval of a new director, the program lacks active administration by a Board-approved director.

On June 3, 2009, the Board confirmed that a class is currently enrolled in the Computer Institute of Technology Vocational Nursing Program. Since the program has operated without an approved program director since April 2009, the program is in violation of California Code of Regulations section 2529 (b) which states:

"Each vocational nursing program shall have one faculty member, designated as director who meets the requirements of subsection (c) (1) herein, who shall actively administer the program. ..."

The Board has serious concerns relative to the program's non-compliance with the California Code of Regulations. Further, the Board is concerned that the current students are not receiving instruction and content that is consistent with the knowledge, skills, and abilities that will enable them to pass the licensure examination and practice as competent nurses. Additionally, because your program does not meet all applicable statutory and regulatory requirements as required by Section 2526 (d) of the California Code of Regulations, the Board may not accredit the program.

Section 2526 (d) of the California Code of Regulations states:

"Accreditation will be granted by the Board when a vocational nursing program demonstrates that it meets all requirements as set forth in this chapter and in chapter 6.5. Division 2 of the Business and Professions Code."

To prevent continuation of the current violation, the Board recommends that classes be suspended until the Board approves a new program director.

Please notify the Board of your progress in hiring a new director. Once a new director is approved, the Board is able to provide an orientation and to explain the previous violations and the appropriate procedures. The Board requests information relative to your plans for program administration and your intentions relative to the Board's suggestion to suspend classes no later than **Friday, June 12, 2009.**

Should further information be needed, please feel free to contact me at (916) 263-7839.

Sincerely,

CHERYL C. ANDERSON, M.S., R.N.
Nursing Education Consultant

ATTACHMENT C



Cheryl
Anderson/vocnurse/DCANotes
08/10/2009 04:03 PM

To: rene aguero <reneaguero@hotmail.com>
cc:
bcc:
Subject: Request for Faculty Approval - June Belyea-Cochran, R.N.

Dear Mr. Aguero:

The Board of Vocational Nursing and Psychiatric Technicians (Board) acknowledges receipt of an application and supporting documents. Specifically, the approval of new faculty for the *Computer Institute of Technology Vocational Nursing Program* is requested. The following action has been taken relative to your request.

June Belyea - Cochran, R.N.

Submitted documents do not substantiate that June Belyea - Cochran, R.N., meets requirements for Director as specified in California Code of Regulations Section 2529 (c)(1). The following deficiency is identified.

1. Submitted documents do not substantiate that Ms. Belyea - Cochran has a minimum of three years experience as a registered nurse, one (1) year shall be in teaching or clinical supervision, or a combination thereof, in a state accredited or approved registered nursing or vocational or practical nursing, or psychiatric technician school within the last five years; or a minimum of three years experience in nursing administration or nursing education within the last five years.

Submitted information states Ms. Belyea - Cochran is a provider of continuing education and intravenous therapy. Please be advised that such experience does not satisfy this requirement.

Accordingly, approval is hereby denied.

Please be advised that the Board does not retain copies of applications and supporting documents when approval has been denied. Should you desire reconsideration, please resubmit the application and all supporting documents.

Should further information be needed, please contact the Board at (916) 263-7839.

Sincerely,

Cheryl C. Anderson

CHERYL C. ANDERSON, M.S., R.N.
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive
Sacramento, CA 95833
Phone: (916) 263-7839
Fax: (916) 263-7859
Email: Cheryl_Anderson@dca.ca.gov

ATTACHMENT D



rnforlife2005@aol.com

01/15/2010 08:47 AM

To Cheryl_Anderson@dca.ca.gov

cc

bcc

Subject C.I.T. NURSING COLLEGE

Ms. Anderson

Happy belated New Years.

Just touching base with you in the new year,

The Students are in Review and will be until the middle of February.

When they are finished and we are prepared to start a new class, do we wait until you have had a visit with us?

Thank you

Verancy Poitier, R. N.
C.I.T. Nursing College

562 220 2498 (home)
562 234 7750 (cell)

ATTACHMENT E



RNFORLIFE2005@aol.com

03/04/2010 10:59 AM

To Cheryl_Anderson@dca.ca.gov

cc

Subject CIT Nursing

Ms. Cheryl C. Anderson, M.S., R.N.
Supervising Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive.
Sacramento, Ca 95833

Ms. Anderson,

This email is to inform you that I am no longer employed as Program Director at CIT Nursing College, located at 11631 Victory Blvd suite 205, North Hollywood, Ca 91606, effective 02/28/2010.

Verancy Poitier
6619 Caro Street
Paramount, Ca 90723
562 220 2498 (home)
562 234 7750 (cell)

ATTACHMENT F



rnforlife2005@aol.com

04/28/2010 04:59 PM

To Cheryl_Anderson@dca.ca.gov

cc

bcc

Subject MY TIME LINE

History:

This message has been forwarded.

Ms. Anderson, R.N.
Nursing Consultant

I am having immense problems with my computer. It will not allow me to go on the internet, except in a limited capacity. It does not allow me to open all my saved mail that I have sent to Rene at the nursing college.

However, I was able to open some and those I have sent.

Additionally, for the time being, I will give you a general time line, for now. However, a friend of mine is going to open his computer and see if he can pull my screen to his computer. We will be working on that tomorrow. Needless to say, I have not a clue as to how to do that. So this general time line is to give you something now, while I work on my computer.

I accepted the position at C.I.T. Nursing College in October 2009. Rene Aguero told me I had to wait for approval from you and that we would then talk.

After the approval came from you, Rene and I met again and talked. At that time Rene told me he only needed a part time program director as the student were finished with both theory and clinical. That they only needed to review because he wanted to be sure that they were ready for testing.

I arranged for a visit to the school in November. I was given a tour and met some of the office staff. I informed Rene that I needed to see (1) the student's complete file, (2) their final grades, (3) their clinical hours, and (4) their progress reports. I also asked for him to have the student and the nursing staff there so that I could meet them. I was told by Rene, that all materials would be there and a date would be set up for me to meet the student and the staff. (I have, to this date, never met any of the nursing staff.)

My second visit to the school, again in November. I met the students and I met another nurse named Ron. I was told that Ron would be doing an NCLEX REVIEW-weekly, for all the student. It would start in November, interrupt for Thanksgiving, interrupt for Christmas and New Years, finishing in February. At that time I stated to Rene that the review should not be weekly. That the review should follow closely to their original schedule. That they should be reviewed on Monday and Tuesday. That one of the regular staff should be brought back so that they could have lab time on Thursday and Friday, and that Wednesday should be left open for practice on the computer or for additional tutoring. Ron said he could not do a review on two days. I informed Rene, that I have done NCLEX REVIEW and that I could do this instead of Ron, but was told no. I then told Rene that as the student tested, and graded, I should be given those grades. Rene said he would set up an email at the office for me because, it would be too over-welming for my computer to receive all the paper work that Ron would be sending.

I then suggested that the review should be done daily. That the class should move ahead according to their abilities. And that too, was vetoed.

On that day that I was there, I did not get to see the student's complete file, their final grades, their clinical hours or their progress report. In fact, I was told that they had not done progress report on the students at all. Rene told me

he would gather the information that I had requested and email it to me.

In December, Rene and I met three times at my home. Each time, he was suppose to be bringing me the paperwork and grades that I had requested. Each time, he brought the wrong papers. On December 15th, He had the attendance records of the students with him, but told me he could not leave them with me as they were the original-(it was a notebook page with check marks). I took notes and you will see in one of the emails that I have sent to you, that I addressed the issue of attendance with Rene. That some of the students were not attending at all. Rene told me it was their choice whether they attend and that we could not insist. Afterward, he and I spoke by phone on two separate occasions and I was adamant that it was not a choice for the students to attend or not attend.

In January, I attempted several times to reach Rene by phone over a span of two weeks. He was unavailable to me. He later told me he had been ill. I again reiterated that this situation with the students could not continue. I told him that since December 15th, I had no further attendance records of the students and absolutely no grades. That I still did not know their status theory-wise and clinically. I told him he needed to upgrade me to full time program director so that we could resolve this issue. I reminded him that a majority of his student did not speak english that well and we must evaluate their ability to comprehend what they have been taught. Rene informed me that Ron was almost finished with the review and at that time, he would bring me in to calculate what was still needed.

In February, I heard nothing from Rene.

I have not mention this before, but will mention it now, that receiving pay from Rene throughout this period was always a problem, however, in February, I received no pay at all. I would send Rene emails about my salary- that would go unanswered. Also he was unavailable to me by phone. So in March, I sent an email to you with a copy to Rene, saying I was resigning my position, effective February 28th. I also left a voice mail on his cell phone with the same information.

Rene did not respond to that email or to the voice mail.

In March, you called me one morning and spoke with me and I mention to you that Rene had just called me. You informed me that he probably called me because you had just called to the office and asked for me. Rene called a second time and asked me to meet with him again and we did meet. Rene asked me to come to the office and help him prepare for your visit and to make contact with you and find out when you were coming. I mention to him that he had never paid me for February. Paying me for February became contingent on me helping him to prepare for you. I told him I would think about it and I left the meeting. There has been no further contact between us.

Verancy Poitier, R.N.
562 220 2498 (land)
562 234 7750 (cell)
RNFORLIFE2005@AOL.COM

ATTACHMENT G

May 20, 2010 Board Meeting

Agenda Item 14.C. Computer Institute of Technology Vocational Nursing Program – Consideration of Application for Accreditation

Transcription of a portion of the report.

Kevin Baucom: "You know, things are soiled, and linens that were soiled, it sounds like they were just thrown into a cupboard."

Rene Aguero: "Well, the building was actually being sold, there was a new owner of the building and they were repairing also in that area, so they may have moved some of the uh...they were fixing the a/c in that room. So probably, as part of the...I cannot 100% say that. But they have been working, there's a new owner."

Kevin Baucom: "So when they were repairing the building, was there somebody on the premises that's with your company? With your organization."

Rene Aguero: "Oh no, that's, it's not...we don't own the building, somebody else does."

Kevin Baucom: "Well I understand that, but with...you know, having an investment like you have, in your area, wasn't somebody in charge to make sure everything was in order, that you had somebody coming in to do work?"

Rene Aguero: "Yes, I cannot have somebody permanently there. It's uh...people work with the a/c's and they move things around."

John Vertido: "Are there any other questions from Board Members?"

Todd D'Braunstein: "You know in the last part of the recommendation, it talks about the students and their potential choices. Do you know how many students we're talking about?"

Rene Aguero: "It's 29 students."

Todd D'Braunstein: "And they've completed the program?"

Rene Aguero: "They com... well, they completed the hours, yes, according to the files."

Todd D'Braunstein: "And you saw this report prior to today?"

Rene Aguero: "No."

John Vertido: "Did the um...did you receive an exit report from the Board representative on the report of our findings, what were the findings?"

Rene Aguero: "No."

John Vertido: "Were you present during the Board member's visit to your school?"

Rene Aguero: "No."

John Vertido: "Was any...did you have, um, a program director on campus at the time?"

Rene Aguero: "At that time, we had sent the application for approval for Ms. Magpantay, but she had not been approved yet."

John Vertido: "So you had no director?"

Rene Aguero: "Not at that...not at...uh, three days later, I think, we had approval, or the following week."

John Vertido: "Okay, because, again, the report that we have before us, you went a significant amount of time, seven months, without a program director."

ATTACHMENT H

BVNPT Received
on 6/15/10 with le

eda

BVNPT

2010 JUN 14 AM 9:41

Computer Institute of Technology
11631 Victory Blvd., Suite 205
North Hollywood, CA 91606
(818)980-0415

June 11, 2010

Pam Hinckley, R.N., M.S.N.
Board of Vocational Nursing and Psychiatric Technicians
Nursing Education Consultant
2535 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833-2945

Dear Ms. Hinckley,

**Delivered via E-mail and
Delivered via Certified Mail and/or FedEx**

This letter is in response to the recent BVNPT Board Meeting in Burlingame, California, on May 20, 2010. In your recommendation to the board, you recommended that Accreditation be denied and the Computer Institute of Technology (CIT), North Hollywood, Vocational Nursing Program be removed from the Board's list of approved programs. Your rationale was that: The program is not in compliance with Article 5 of the Vocational Nursing Rules and Regulations or section 2882 of the Business and Professions Code. Further, the school owner has not shown a good faith effort to optimize the learning experience for the students enrolled in the initial class. He failed to provide adequate space or resources for the students. His efforts to recruit and retain a program director to actively administer the program appeared to be minimal. He failed to communicate with the Board regarding his efforts in this regard.

Given this information, it does not appear that the owner intended to follow the Board's laws and regulations when allowing the director position to be vacant for eight of the 15 months the program was in session. This lack of oversight has severely jeopardized the students' education and eligibility for the licensure examination. His actions in advertising the existence of a vocational nursing program before the Board approved the proposal were deceptive. This prompts the questioning of his overall intentions and willingness to comply with the rules and regulations in managing the program.

If the Board adopts the recommendations, the following options are available for these students.

1. Students may apply for admission to other programs, requesting transfer credit for previously completed theory and clinical instruction.
2. Students with prior paid work experience may apply for vocational nurse licensure based on equivalent education and experience.

Results of the Board Meeting: The Board did not remove CIT from the list of approved schools and has deferred its decision until the next board meeting in September 16, 2010.

CIT'S CURRENT REQUEST TO PAM HINCKLEY AND BVNPT: The administration, faculty, staff, students, and associates are thankful for the opportunity to resolve the outstanding issues and citations, and to have the opportunity to progress toward provisional accreditation or full accreditation at the September 2010 Board Meeting.

Next, I will summarize the plan for correction and improvement of the outstanding issues and citations.

Mr. Rene Agüero was present at the May BVNPT Board Meeting. At that meeting, Mr. Agüero met Veronica Shepardson, R.N. and Mary Pat Bonham, RN. Veronica Shepardson is the former owner and administrative director of WestMed College. Mary Pat Bonham is the former assistant director of WestMed College during the time Veronica Shepardson was the Administrative Director. In addition, Mary Pat Bonham took over the VN Program Director position at WestMed College approximately four months after the sale. WestMed College was purchased by National University in 2007. Veronica Shepardson has recently completed her noncompete obligations as part of the sale and is available to help Mr. Agüero understand the responsibilities of being the administrative director of a postsecondary school that has an approved and/or accredited Vocational Nurse Program. Mary Pat Bonham and Veronica Shepardson are joining forces to assist Vocational Nursing Schools and Programs to work toward maintaining approval, compliance and accreditation. In addition, Mary Pat Bonham is the Northern California Representative for the California Vocational Nurse Educators. Veronica Shepardson and Mary Pat Bonham believe they can assist this school to become fully compliant.

Veronica Shepardson, R.N. and Mary Pat Bonham, R.N., met with Mr. Agüero on June 2, 2010, to develop a plan to remedy the current citations and to remedy the issues with the school. The plan is to show a good faith effort to optimize the learning experience for the students and to resolve the lack of adequate space and resources for the students. We also will be assisting Mr. Agüero with effective ways to recruit and retain program directors to actively administer the program so that the school is not left without a program director again at any time.

Mr. Agüero, Administrative Director and Owner; Ms. Magpantay, new and current VN program director; and VN School and Program Consultants, Veronica Shepardson and Mary Pat Bonham have developed a timeline for a plan of correction as follows:

IMMEDIATE ISSUES:

1. Immediately notify the board with plan for correction (this letter).
2. Within the next month, Veronica Shepardson and Mr. Agüero will review his procedure for hiring and retaining competent and a qualified program director. Policies will be improved and reviewed on a regular basis.

3. Within the next month, Ms. Shepardson, Ms. Bonham, Mr. Aguero, and Ms. Magpantay are scheduled to meet or confer to review issues maintaining a qualified program director that has the school and students' success as their primary goal.
4. Within the next month, Ms. Shepardson and Ms. Bonham will meet with Ms. Magpantay to review the originally approved instructional plan and calendar with corrected dates for completion. This is necessary because the program continued without an approved program director for many, many months. The date of completion will vary from the original approved date of completion due to the loss of program directors. A new instructional plan schedule has been completed by Ms. Magpantay and is attached to this letter. The new projected completion date is August 1, 2010. The instructional plan will remain the same as previously approved, only the dates have changed to reflect instruction while a qualified program director was on staff.
5. Within the next month and until the time of corrected program completion is approved, Ms. Shepardson, Ms. Bonham, will evaluate the students for NCLEX readiness as part of our consulting agreement.
6. For the next 12 months, Veronica Shepardson, Mary Pat Bonham, and Mr. Aguero have agreed to work together to get CIT into a position where it can be proudly recognized as an accredited vocational nursing program.
7. We request the opportunity to submit biweekly progress reports to Ms. Hinckley or the schools' current NEC at the BVNPT. These reports will be delivered via U.S. Mail and official school e-mail address.
8. Information requested on an annual report will be provided to the board as soon as possible.

RESPONSE TO CITATIONS:

Section 2526 (a)(7) of the Vocational Nursing Rules and Regulations states,

"The institution shall apply to the Board of accreditation. Written documentation shall be prepared by the director and shall include:

Violation #1: The program failed to present instruction consistent with the approved instructional plan. On March 31, 2010, the owner informed the Board representatives that the enrolled class graduated in August 2009. According to the approved instructional plan, the curriculum consists of 60 weeks of theory and clinical instruction. Week 60 of the approved instructional plan specifies that all theory hours (10) and clinical hours (16) were allocated to NCLEX review.

Correspondence from the program director, Ms. Poitier, confirmed students' were receiving academic instruction (review) on November 12, 2009, January 15, 2010, and would be completed in February 2010.

Correction #1: This violation has not been corrected.

VIOLATION #1 CORRECTION PLAN: The program did not present instruction consistent with the approved instructional plan. The above citation states that the owner informed the board representative that the enrolled class graduated in August 2009. It is the responsibility of the program director to report to the board when a program has completed. Mr. Aguero was not the program director and does not remember or recognize a communication between he and the BVNPT that the program had been completed. Mr. Aguero does recognize there is a deficit in communication with the board. Mr. Aguero was not aware of the importance of maintaining a program director at all times who communicates with the board. This can be a challenging feat for an owner/school director initially. We request the opportunity to submit a plan for hiring and maintaining a qualified program director during all aspects of the VN program. And request to submit the new instructional plan calendar and schedule. The original instructional plan will be maintained, just dates for completion will have changed. We will not be requesting to repeat this schedule if given the opportunity to start a new program in the future. With the new knowledge of hiring and maintaining a program director, if the opportunity is provided to start a new program, a new instructional plan and schedule will be provided. The new instructional plan schedule and calendar submitted for this cohort is submitted for the sole purpose of completing this cohort of students so they may be in a position to sit for the VN licensing exam.

Section 2527 (b) of the Vocational Nursing Rules and Regulations states,

"A school shall report to the board within ten days of the termination of faculty member."

Violation #2: The program did not notify the Board within ten (10) days of the termination of a faculty member as required by existing regulations. On June 3, 2009, the program director of record, Ms. Isreal, informed the Board that she had resigned, effective March 17, 2009. Between March 17, 2009 and June 3, 2009, the program failed to notify the Board of the resignation of the director. A new director, Ms. Poitier was approved October 20, 2009. On March 4, 2010 the new director notified the Board that she was no longer reemployed by the school effective February 28, 2010. The program again failed to submit the required notification.

Correction #2: This violation has not been corrected.

VIOLATION #2 CORRECTION PLAN: It is correct that the school personnel did not report the termination of a faculty member within 10 days. In addition to an overall plan for institutional and program improvement, policies and procedures will be developed to avoid this violation in the future. The school will develop policies and procedures to notify the board of the loss of faculty within 10 days. This plan will be provided to BVNPT and NEC as it is developed during regular progress reporting to Ms. Hinckley.

Section 2529(b) of the Vocational Nursing Rules and Regulations states,

"Each vocational program shall have one faculty member, designated as director who meets the requirements of subsection (c)(1) herein, who shall actively administer the program."

Violation #3: As noted previously, the program was without a director from March 17, 2009 through October 19, 2009. On June 3, 2009, the director of record, Lovely Isreal, notified the Board she had resigned effective March 17, 2009. A new director, Ms. Poitier, was approved October 20, 2009. On March 31, the owner Rene Agüero confirmed to Board representatives that classes continued from March 17, 2009 through October 19, 2009. As such, minimally seven (7) months of instructions were provided without the program administration required by existing regulations.

Correction #3: This violation has not been corrected.

VIOLATION #3 CORRECTION PLAN: Mr. Agüero has contracted with Veronica Shepardson and Mary Pat Bonham to assist with policies and procedures to maintain a program director and quality at all times. The immediate plan is to get an assistant director approved in case the current program director is terminated. Industry accepted recommendations and suggestions will be provided to Mr. Agüero to maintain an active qualified program director with the agreement between Mr. Agüero/CIT and Veronica Shepardson and Mary Pat Bonham/BonhamShepardson Consulting Services.

Section 2530 (a) of the Vocational Nursing Rules and Regulations states,

"The program shall have sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory, and equipment to achieve the program's objectives."

Violation #4: A tour of the school classroom and skills and computer laboratories revealed minimal supplies. Additionally, the classroom and skills laboratory were unclean. Linen and materials were soiled and stacked haphazardly in the cupboard. A small computer lab was observed that had a maximum capacity of 5 students. Some of the computers were broken and inoperable.

The skills laboratory was dimly lit and in disarray. The laboratory contained two beds, one of which appeared to be in pieces. Supplies and materials were not observed that would allow vocational nursing students to demonstrate competence and proficiency in the performance of basic, intermediate and advanced nursing skills.

Correction #4: This violation has not been corrected.

VIOLATION #4 CORRECTION PLAN: A complete review of program resources is currently in progress. We will be in contact with NEC to provide a description and visual of the

improved resources. This may include pictures or a request for another visit prior to the September board meeting.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states,

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught...."

Violation #5: Board records substantiate approval of sufficient clinical sites consistent with statutory and regulatory requirements. As specified in Attachment G, the following facilities were approved:

1. Consultorio Medico Latina Clinic:
2. Monterey Park Hospital
3. Golden State Colonial Convalescent
4. San Fernando Hospital

Consultorio Medical Latino Clinic offered clinical experience in Obstetrical and Pediatric Nursing. Monterey Park Hospital offered Obstetrical Nursing only (see attachment G).

The approved instructional plan specifies that each student was to receive 40 hours of clinical instruction in Obstetrical Nursing and 40 hours in Pediatric Nursing, a combined total of 80 hours. The clinical rotation schedule provided by the new director, Mari Magpantay specifies that the students were assigned to Consultorio Medico Latino each day, the maximum instruction that could have been provided for Obstetrical and Pediatric Nursing, was seven (7) hours per day. Therefore five (5) days, the maximum instruction students could have received in obstetrical and Pediatric Nursing was 35 hours. Monterey Park Hospital was not used.

In summary, as presented on program's clinical rotation calendar, students received 35 hours of Obstetrical and Pediatric Nursing clinical instruction combined. As such, students received 45 hours less than the number of hours required in the approved curriculum.

Although not cited as a violation, it is noted that the Board approved instructional plan contained an error that would have to be corrected should the program continue.

Correction #5: This violation has not been corrected.

VIOLATION #5 CORRECTION PLAN: A thorough review of program hours completed by the program will be provided. If any hours are missing, the students will be provided an

opportunity to complete any missing hours. If the hours were completed, verification of hours will be provided. In addition, the program will submit a current list of currently approved clinical sites. The school will provide the documentation requested on in an annual report format to report currently approved and utilized clinical sites. On a positive side, CIT has strong relationships with clinical sites. CIT has had an approved nursing assistant program for many years. It currently trains several nursing assistants per month. Many of these graduates are returning to request Vocational Nursing Education.

Ms. Hinckley, thank you for your patience and understanding while CIT works toward providing quality vocational nursing education.

Sincerely,



M. Magpantay RN

CIT Vocational Nursing

Program Director



Rene Aguerro

CIT Administrative Director

Attachment: See New Instructional Plan Schedule on Page 8 of this letter

CIT Revised Instructional Plan Schedule as of 6/7/10 - Program Director M. Magpantay

				THEORY	THEORY	CLINICAL	CLINICAL
CALENDAR WEEK	INSTRUCTIONAL CALENDAR WEEK	WEEK STARTS	WEEK ENDS	Hours Scheduled this Week	Hours Completed this Week	Hours Scheduled this Week	Hours Completed this Week
1	1	5/19/2008	5/25/2008	10	10	16	16
2	2	5/26/2008	6/1/2008	10	10	16	16
3	3	6/2/2008	6/8/2008	10	10	16	16
4	4	6/9/2008	6/15/2008	10	10	16	16
5	5	6/16/2008	6/22/2008	10	10	16	16
6	6	6/23/2008	6/29/2008	10	10	16	16
7	7	6/30/2008	7/6/2008	10	10	16	16
8	8	7/7/2008	7/13/2008	10	10	16	16
9	9	7/14/2008	7/20/2008	10	10	16	16
10	10	7/21/2008	7/27/2008	10	10	16	16
11	11	7/28/2008	8/3/2008	10	10	16	16
12	12	8/4/2008	8/10/2008	10	10	16	16
13	13	8/11/2008	8/17/2008	10	10	16	16
14	14	8/18/2008	8/24/2008	10	10	16	16
15	15	8/25/2008	8/31/2008	10	10	16	16
16	16	9/1/2008	9/7/2008	10	10	16	16
17	17	9/8/2008	9/14/2008	10	10	16	16
18	18	9/15/2008	9/21/2008	10	10	16	16
19	19	9/22/2008	9/28/2008	10	10	16	16
20	20	9/29/2008	10/5/2008	10	10	16	16
21	21	10/6/2008	10/12/2008	10	10	16	16
22	22	10/13/2008	10/19/2008	10	10	16	16
23	23	10/20/2008	10/26/2008	10	10	16	16
24	24	10/27/2008	11/2/2008	10	10	16	16
25	25	11/3/2008	11/9/2008	10	10	16	16
26	26	11/10/2008	11/16/2008	10	10	16	16
27	27	11/17/2008	11/23/2008	10	10	16	16
28	Thanksgiving	11/24/2008	11/30/2008				
29	28	12/1/2008	12/7/2008	10	10	16	16
30	29	12/8/2008	12/14/2008	10	10	16	16
31	30	12/15/2008	12/21/2008	10	10	16	16
32	Christmas	12/22/2008	12/28/2008				
33	New Year	12/29/2008	1/4/2009				
34	31	1/5/2009	1/11/2009	10	10	16	16
35	32	1/12/2009	1/18/2009	10	10	16	16
36	33	1/19/2009	1/25/2009	10	10	16	16
37	34	1/26/2009	2/1/2009	10	10	16	16
38	35	2/2/2009	2/8/2009	10	10	16	16
39	36	2/9/2009	2/15/2009	10	10	16	16
40	37	2/16/2009	2/22/2009	10	10	16	16

41	38	2/23/2009	3/1/2009	10	10	16	16
42	39	3/2/2009	3/8/2009	10	10	16	16
43	40	3/9/2009	3/15/2009	10	10	16	16
44	41	3/16/2009	3/22/2009	10	10	16	16
45		3/23/2009	3/29/2009				
46		3/30/2009	4/5/2009				
47		4/6/2009	4/12/2009				
48		4/13/2009	4/19/2009				
49		4/20/2009	4/26/2009				
50		4/27/2009	5/3/2009				
51		5/4/2009	5/10/2009				
52		5/11/2009	5/17/2009				
53		5/18/2009	5/24/2009				
54		5/25/2009	5/31/2009				
55		6/1/2009	6/7/2009				
56		6/8/2009	6/14/2009				
57		6/15/2009	6/21/2009				
58		6/22/2009	6/28/2009				
59		6/29/2009	7/5/2009				
60		7/6/2009	7/12/2009				
61		7/13/2009	7/19/2009				
62		7/20/2009	7/26/2009				
63		7/27/2009	8/2/2009				
64		8/3/2009	8/9/2009				
65		8/10/2009	8/16/2009				
66		8/17/2009	8/23/2009				
67		8/24/2009	8/30/2009				
68		8/31/2009	9/6/2009				
69		9/7/2009	9/13/2009				
70		9/14/2009	9/20/2009				
71		9/21/2009	9/27/2009				
72		9/28/2009	10/4/2009				
73		10/5/2009	10/11/2009				
74		10/12/2009	10/18/2009				
75		10/19/2009	10/25/2009				
76		10/26/2009	11/1/2009				
77	42	11/2/2009	11/8/2009	10	10	16	16
78	43	11/9/2009	11/15/2009	10	10	16	16
79	44	11/16/2009	11/22/2009	10	10	16	16
80	45	11/23/2009	11/29/2009	10	10	16	16
81	46	11/30/2009	12/6/2009	10	10	16	16
82	47	12/7/2009	12/13/2009	10	10	16	16
83	48	12/14/2009	12/20/2009	10	10	16	16
84	49	12/21/2009	12/27/2009	10	10	16	16
85	Christmas/NY	12/28/2009	1/3/2010				
86	50	1/4/2010	1/10/2010	10	10	16	16
87	51	1/11/2010	1/17/2010	10	10	16	16
88	52	1/18/2010	1/24/2010	10	10	16	16

89	53	1/25/2010	1/31/2010	10	10	16	16
90	54	2/1/2010	2/7/2010	10	10	16	16
91	55	2/8/2010	2/14/2010	10	10	16	16
92	56	2/15/2010	2/21/2010	10	10	16	16
93	57	2/22/2010	2/28/2010	10	10	16	16
94		3/1/2010	3/7/2010				
95		3/8/2010	3/14/2010				
96		3/15/2010	3/21/2010				
97		3/22/2010	3/28/2010				
98		3/29/2010	4/4/2010				
99		4/5/2010	4/11/2010				
100		4/12/2010	4/18/2010				
101		4/19/2010	4/25/2010				
102		4/26/2010	5/2/2010				
103		5/3/2010	5/9/2010				
104		5/10/2010	5/16/2010				
105		5/17/2010	5/23/2010				
106		5/24/2010	5/30/2010				
107		5/31/2010	6/6/2010				
108		6/7/2010	6/13/2010				
109		6/14/2010	6/20/2010				
110		6/21/2010	6/27/2010				
111		6/28/2010	7/4/2010				
112		7/5/2010	7/11/2010				
113	58	7/12/2010	7/18/2010	10	10	16	16
114	59	7/19/2010	7/25/2010	10	10	16	16
115	60	7/26/2010	8/1/2010	10	10	16	16
Total Hours				600	600	960	960

Total Hours



June 22, 2010

CERTIFIED MAIL

Marie Magpantay
Vocational Nursing Program
Computer Institute of Technology
11631 Victory Blvd, Suite 205
North Hollywood, CA 91606

Dear Ms. Magpantay:

The Board at its May 20, 2010 meeting considered the consultant's report regarding Consideration of Application for Accreditation for Computer Institute of Technology, vocational nursing program. Action on the report was deferred to the September 16, 2010 Board meeting. That meeting is scheduled to be held at the Radisson Hotel LAX, Los Angeles, CA.

In preparation for that meeting, the Board requests specific information relative to the violations that were identified during the nursing education consultants visit to the program on March 31, 2010. The programs response is due to the Board by **July 1, 2010**.

Violation # 1, section 2526 (a)(7)

Please provide a copy of the instructional calendar for the students in the initial class admitted on May 19, 2008. Included in the calendar specify the following:

Theory calendar: Specific dates and times of presentations

Location where theory was taught

Subject taught

Instructional Plan

Lesson Plans for each content area

Tests utilized with answer keys for each content area

Instructor teaching content area

Names of students who attended

Clinical calendar: Specific dates and times of clinical assignment

Names and addresses of Facilities used

Faculty assigned to clinical sites

Names of students assigned to each clinical site, if a rotation was utilized describe in detail how the rotation was employed to track student hours, content correlation tracking per student.

All clinical objectives, by each day, correlated with theory content

Violation # 2, section 2527 (b)

Please indicate if prior notification of terminated employees was sent to the Board. If so, please provide documents to demonstrate this.

Violation #3, section 2529 (b)

Please provide the programs response to this violation.

Violation # 4, section 2530 (a)

Please provide a list of all supplies and equipment; include quantities that are utilized for the vocational nursing program.

Provide a list of all library resource materials. The list must include the title, publisher, author, edition date. Describe how the materials are accessed for student use.

Provide photographs of the supplies and equipment in the laboratory setting and the above listed library resources.

Violation # 5, section 2534

Provide a list of current faculty members and their Board approval documents.

List all faculty assignments to include:

Name, date of approval by the Board, assignments (theory, clinical, Director, full-time or part-time)

Provide a copy of the clinical rotation calendar for the entire program that shows:

Dates, times, facility, type of experience, number of students and their names, duration of each rotation. Include a copy of the clinical Facility approval by the Board.

In addition, provide all instructional material utilized by the program, i.e., DVD's, videos, projectors, overhead apparatus, etc. With the list, provide pictures of all items listed above. Provide a list of student names with their addresses and phone numbers. Additionally, provide documents that verify student's proof of 12th grade in the United States.

If you should need further clarification, please contact me.

Pam Hinckley, RN, MSN
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
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(916) 263-7840 Ph.
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July 8, 2010

BVINPT Received
on 7-16-10 with KR

TO: Pam Hinckley, RN, MSN
Nursing Education Consultant

FROM: Marie Magpantay, RN
Vocational Program Director

SUBJECT: Response to Request - Specific Information Relative to Violations Identified
During the Visit on March 31, 2010

Dear Ms. Hinckley:

Attached, please find the information requested in your letter dated June 22, 2010. The information is provided as a plan of corrections and has the purpose of eliminating the reoccurrence of the violations found by the Board, and to make sure that the approved curriculum is provided to the students.

REQUIRED INFORMATION – VIOLATION # 1

The Following Required Information is provided to the Board in response to violation #1.

- Theory and Clinical Calendar Including:
 - Theory Calendar:
 - Specific Dates and Times of Presentations
 - Location of Theory Classes
 - Subject Presented
 - Instructional Plan
 - Lesson Plans for each Content Area
 - Tests Utilized with answer keys for each content area
 - Assigned Instructor Teaching Content
 - Copies of the Attendance Roster per Class
- Clinical Calendar Including:
 - Specific Dates and Times of Clinical Assignment
 - Names, Addresses of Facilities used for clinical Rotations.
 - Name of Instructors Assigned per Clinical Site
 - Copies of Attendance Roster per Clinical Day
 - Clinical Objectives Form. Tracking of content correlation.

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REQUIRED INFORMATION – VIOLATION # 2

The Computer Institute of Technology Vocational Nurse Program classes started on May 19th, 2008. On March 17th, 2009 the Program Director Lovely Israel RN resigned. No written notification was submitted to the Board. During her tenure the program followed the Board approved program curriculum.

Ms Israel resigned at the end of week 41 of the program curriculum. After her resignation, Computer Institute of Technology made efforts to hire a new Program Director. The Program continued training the students from week 42 to week 60 of the program curriculum by the approved faculty with the approved instructional plan. (Calendar 05/19/2008 – 08/09/2009)

During this time although the approved program curriculum was followed by the faculty and approved faculty instructed the classes the school continued to recruit a Program Director. Week 60 ended on August 9th, 2009.

During this period the school was verbally communicating with the BVNPT NEC, Barbara Lord RN. The approved faculty was following the approved instructional plan as discussed with the NEC. Although Barbara Lord NEC continued to discuss the Program Director replacement, she also was kept on a weekly basis with the results of the search for a Program Director

With the purpose of providing students with a greater opportunity of passing the Board Licensing Examination the students were continuing to practice for NCLEX – Review. The NCLEX Review started on August 24th, 2009, and ended on October 23rd, 2009, the review was provided by World Link Inc. During this period the school was still making efforts to recruit a qualified Program Director. On October 20th, 2009 Ms. Verancy Poitier RN was approved as Program Director.

After finishing the NCLEX Review, and under the direction of Ms Poitier Program Director students returned to the school for thorough review of the instructional plan starting November 2nd, 2009. The classes followed the board approved curriculum starting at Week 42. Classes continued until February 28th, 2010 completing Week 57 of the approved curriculum (Calendar 11/02/2009 – 02/28/2010), Ms Poitier resigned as Program Director on 02/28/2010 and communicated her resignation to the Board via email. Mr. Aguero did not notify Ms. Poitier's resignation to the Board. Classes were interrupted at the completion of Week 57 when Ms Poitier resigned.

I was approved as Program Director on April 8th, 2010. I directed the program to re-start classes on July 12th, 2010 and to follow the board approved curriculum starting at Week 58 finishing with Week 60 on August 1st, 2010. The calendar is attached (Calendar 07/12/2010 – 08/01/2010).

The school, faculty and Program Director are making a concerted effort to provide the best training to the student and are making the appropriate corrections to comply with BVNPT regulations.

In response to Violation # 2 the following plan of correction has been implemented. The procedure to report the termination of a faculty member is presented to the Board.

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TERMINATION OF FACULTY MEMBER

PROCEDURE TO REPORT TERMINATION OF FACULTY MEMBER

Computer Institute of Technology instructs the staff of the school that in compliance with the Vocational Nursing Practice Act with rules and regulations Section 2527b:

Computer Institute of Technology will report to the board within ten days of the termination of a faculty member. The school felt that the Program Director had reported the resignation and that was sufficient for the BVNPT. However, the school will now follow up with reporting to the BVNPT.

The letter notifying the Board will be submitted and signed by the Program Director and/or the School Administrator

REQUIRED INFORMATION – VIOLATION # 3

As noted previously in the response to Violation # 2. The Computer Institute of Technology Vocational Nurse Program classes started on May 19th, 2008. On March 17th, 2009 the Program Director Lovely Israel RN resigned. No written notification was submitted to the Board. During her tenure the program followed the Board approved program curriculum.

Ms Israel resigned at the end of week 41 of the program curriculum. After her resignation, Computer Institute of Technology made efforts to hire a new Program Director. The Program continued training the students from week 42 to week 60 of the program curriculum by the approved faculty with the approved instructional plan. (Calendar 05/19/2008 – 08/09/2009)

During this time although the approved program curriculum was followed by the faculty and approved faculty instructed the classes the school continued to recruit a Program Director. Week 60 ended on August 9th, 2009. Therefore curricular instruction without a Program Director was provided from March 17th, 2009 to August 9th, 2009.

With the purpose of providing students with a greater opportunity of passing the Board Licensing Examination the students were continuing to practice for NCLEX – Review. The NCLEX Review started on August 24th, 2009, and ended on October 23rd, 2009, the review was provided by World Link Inc. During this period the school was still making efforts to recruit a qualified Program Director. On October 20th, 2009 Ms. Verancy Poitier RN was approved as Program Director. NCLEX Review was provided without Program Director supervision.

After finishing the NCLEX Review, and under the direction of Ms Poitier Program Director students returned to the school for thorough review of the instructional plan starting November 2nd, 2009. The classes followed the board approved curriculum starting at Week 42. Classes continued until February 28th, 2010 completing Week 57 of the approved curriculum (Calendar 11/02/2009 – 02/28/2010) when Ms Poitier resigned as Program Director on 02/28/2010.

I was approved as Program Director on April 8th, 2010. I directed the program to re-start classes on July 12th, 2010 and to follow the board approved curriculum starting at Week 58 finishing with Week 60 on August 1st, 2010. The calendar is attached (Calendar 07/12/2010 – 08/01/2010).

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The school, faculty and Program Director are making a concerted effort to provide the best training to the student and are making the appropriate corrections to comply with BVNPT regulations.

In response to Violation # 3 the following plan of correction has been implemented. The procedure to operate the program is presented to the Board..

PROCEDURE TO OPERATE PROGRAM WHEN DIRECTOR RESIGNS

Computer Institute of Technology presents that in compliance with the Vocational Nursing Practice Act with rules and regulations Section 2527b:.

Computer Institute of Technology will report to the board within ten days of the termination of a Director. The school will also stop instruction until a new Director is approved. Also, the school is pursuing to get an assistant Director approved in case the current Director is terminated

REQUIRED INFORMATION - VIOLATION # 4

The program is presenting to the Board documentation to show that it has sufficient resources to provide skills laboratory training and equipment to achieve the program's objective.

Attached, is a list of all supplies and equipment included a list of clinical instruction equipment as evidenced by photos of the skills lab.

The computer lab has 11 computers all with internet access, several training videos are installed for use of the equipment by the students. All computers are operational. A picture of the computer lab is attached. The library is a dedicated room next to the computer room. A list of the library books and resources is also presented.

REQUIRED INFORMATION - VIOLATION # 5

This correction is submitted in response to violation #5 which indicates that students received 45 hours less than the number of hours required in the approved clinical instruction in Obstetrical and Pediatric curriculum.

The clinical rotation presented to the board May 12th, 2010 contained a clerical error in the calendar, the error occurred correlating the attendance sheets with the calendar format. The calendar format presented showed clinical experience for 5 days from 8:00 AM to 4:PM for Group #1, and Group #2. The attendance sheets and the corrected calendar format shows 12 days of clinical which amounts to 84 hours received in Obstetrical and Pediatric Nursing for each group, therefore following the approved instructional plan. Attendance sheets, Corrected calendar, and Clinical Objectives are presented.

The following information is provided to the Board:

Copies of Board Approvals of Faculty Members

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Clinical Rotation Calendar specifying Dates, times, clinical experience, names of students in each group, duration of each rotation.

Copies of clinical facilities approvals by the Board.

Also we are submitting the following:

List of Instructional materials, and pictures of all instructional materials.

List of student names with addresses and phone numbers

Proof of 12th grade completion

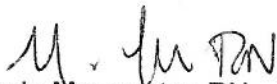
CONCLUSION

Computer Institute of Technology Vocational Nurse Program pledges to continue to comply with the regulations of the Professional Code.

The program did train the students with the approved curriculum and approved faculty staff and feel that the students will pass the NCLEX-PN examination and result in an acceptable or higher pass rate.

The Program Director, staff and school Administrator will attend the weekly faculty meetings and involve discussions with the students to develop Policies and Procedures acceptable to the BVNPT, so further citations will not occur.

We take the Vocational Nurse program seriously and will ensure that future errors will be prevented by direction of the BVNPT.



Marie Magpantay RN
Vocational Nurse
Program Director

cc: Rene Aguero

ATTACHMENT K

SUMMARY OF BOARD - APPROVED CLINICAL FACILITIES

Date of Board Approval	Facility Name	Type of Clinical Experience	Maximum # Students	Level of Student	Proposed Clinical Rotation				Facility Utilization	
					Start Date	Days of Week	#Weeks	Hours	Y/N	Representative
2/27/2008	Consultorio Medico Latino Clinic	Medical/Surgical; Pediatrics; Obstetrics	4	Terms II, III, IV	Trm III - 1/12/09;	Tuesday/	12 - 24	7:00 A.M. -	Yes	L. Dominguez, Adm
					Term IV - 4/27/09	Thursday		3:30 P.M.		
4/2/2008	Monterey Park Hospital	Medical/Surgical; Obstetrics	12	Terms I, II, III, IV	Trm I - 6/16/08;	Thursday/ Friday	12 - 24	2:30 P.M. - 10:30 P.M.	No	R. Wright, D.O.N.
					Trm II - 9/29/08;					
					Trm III - 1/12/09;					
					Trm IV - 4/27/09					
3/12/2008	Golden State Colonial Conv.	Skilled Nursing; Geriatrics	15	Term 1, II, III, IV	Trm I - 6/16/08;	Tuesday/ Thursday	12 - 24	7:00 A.M. - 3:30 P.M.	No	T. Roxas, D.O.N.
					Trm II - 9/29/08;					
					Trm III - 1/12/09;					
					Trm IV - 4/27/09					
4/2/2008	San Fernando Hospital	Sub - Acute; Adult	15	Term 1, II, III, IV	Trm I - 6/16/08;	Tuesday/ Thursday	12 - 24	7:00 A.M. - 3:30 P.M.	Yes. Sat./ Sun	E. Soriano, D.O.N.
					Trm II - 9/29/08;					
					Trm III - 1/12/09;					
					Trm IV - 4/27/09					

4/29/2010